



Covid-19 is a new illness that can affect your lungs and airways. It is caused by a virus called Coronavirus. Symptoms can be mild, moderate, severe or fatal.

This is a copy of The Studios at HD1 Risk Assessment for dealing with the current Covid-19 situation in the workplace. To keep up to date with HSENI advice to workplaces in this fast changing situation visit <https://www.hseni.gov.uk/news/coronavirus-covid-19-and-hseni-contact-details-update> This Risk Assessment will be updated as necessary to adhere remain in line with Government Guidelines.

LAST UPDATED MAY 2021 IN LINE WITH RELEVANT GOVERNMENT GUIDANCE. TO BE REVIEWED AS NEW UPDATES ARE RELEASED BY THE GOVERNMENT..

What are the hazards?	Who might be harmed	Controls Required	Additional Controls
Spread of Covid-19 Coronavirus	<ul style="list-style-type: none"> * The studios staff *Visitors to the studios * Group leaders and their clients * Vulnerable people including the elderly, pregnant and those with underlying health conditions 	<p>Hand Washing</p> <ul style="list-style-type: none"> • Hand washing facilities with soap and water in place. • Stringent hand washing taking place. • See hand washing guidance. • https://www.nhs.uk/live-well/healthy-body/best-way-to-wash-your-hands/ • Drying of hands with disposable paper towels. • https://www.nursingtimes.net/news/research-and-innovation/paper-towels-much-more-effective-at-removing-viruses-than-hand-dryers-17-04-2020/ • Gel sanitisers in every studio as part of the sanitizing station as well as a wall mounted sanitizer at the main door. • Staff have a separate hand washing sink to visitors. <p>Cleaning</p> <p>Staff will be frequently cleaning and disinfecting objects and surfaces that are touched regularly particularly in areas of high use such as door handles, light switches, reception area using appropriate cleaning products and methods.</p> <p>Floors will be cleaning with disinfectant on at least a daily basis and more where necessary.</p> <p>Gaps in The Studio timetable will allow for all studios to have surfaces, chairs, speakers, handles wiped down between bookings.</p>	<ul style="list-style-type: none"> * Signage will be placed in all areas of The Studios to remind all visitors to wash their hands on a regular basis and to avoid touching surfaces where necessary. Staff to be reminded on a regular basis to wash their hands for 20 seconds with water and soap and the importance of proper drying with disposable towels. Also reminded to catch coughs and sneezes in tissues – Follow Catch it, Bin it, Kill it and to avoid touching face, eyes, nose or mouth with unclean hands. Tissues will be made available throughout the workplace. * Encourage staff to report any problems to management. * To help reduce the spread of coronavirus (COVID-19) reminding everyone of the public health advice. All Studio hirers will be expected to constantly check the current guidance. https://www.publichealth.hscni.net/news/covid-19-coronavirus * Posters are available for display in all areas. https://www.gov.uk/government/publications/guidance-to-employers-and-businesses-about-covid-19 * Rigorous checks will be carried out by management and staff to ensure that the necessary procedures are being followed by everyone while in The Studios.

		<p>All Studios will have a Sanitizing station to include hand sanitizer, anti bac wipes, a disinfectant spray, disposable blue roll and a bin for each studio user to wipe down equipment where necessary.</p> <p>The main doors to the studios and Doors to the bathroom will remain open to reduce the need of touching door handles. These will continue to be wiped down regular as an extra precaution too.</p> <p>The hand rails leading up the staircases to access the studios will be wiped down at regular times for those who require the use of handrails for support and accessibility.</p> <p><u>Social Distancing</u> Social Distancing -Reducing the number of persons in any work area to comply with the 2-metre (6.5 foot) gap recommended by the Public Health Agency.</p> <p>Social distancing should be adhered to at all times in the studio facilities.</p> <p>All 3 studios are marked out with tape providing clear spaces for each individual to social distance while in their class. https://www.publichealth.hscni.net/news/covid-19-coronavirus https://www.gov.uk/government/publications/covid-19-guidance-on-social-distancing-and-for-vulnerable-people</p> <p>Studio booking schedules constantly under review to include staggering start & finish times to reduce number of visitors in communal areas and bathrooms at any one time.</p> <p>Social distancing to be adhered to in ALL areas of the facilities.</p> <p>If using the waiting area, parents waiting are to wear face coverings.</p> <p>Toilets will run a one in, one out policy. The first floor toilet will be overseen by Studios staff who will ensure no one enters the bathroom if it is occupied. The second floor toilet is for the use of studio 3 only and should be monitored by the group booking leader to ensure only one at a time attend.</p> <p><u>Additional.</u> Visitors should only bring with them essential items. Please avoid bringing</p>	<p>All Staff and visitors to be reminded on a regular basis of the importance of social distancing both in the workplace and outside of it. Management checks to ensure this is adhered to. Signage to placed in all areas to remind all visitors and users to adhere to social distancing.</p> <p>Additional signage on the external door leading to the bathroom to indicate if the bathroom is engaged or vacant to avoid more than 1 person been in there at any one time.</p>
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<p>Activities under taken.</p>	<ul style="list-style-type: none"> * The studios staff *Visitors to the studios * Group leaders and their clients * Vulnerable people including the elderly, pregnant and those with underlying health conditions 	<p>home and advised to follow the stay at home guidance along with booking a covid test. Anyone presenting symptoms should not attend the Studios. The Studios managers and group leaders will maintain regular contact with those isolating during this time.</p> <p>Group leaders are responsible for reporting any positive cases to management immediately!</p> <p>If advised that a member of staff or a visitor has developed Covid-19 and were recently on our premises the management team of The Studios will contact the Public Health Authority to discuss the case, identify people who have been in contact with them and will take advice on any actions or precautions that should be taken. https://www.publichealth.hscni.net/</p> <p><u>Mental Health</u> Management will promote mental health & wellbeing awareness to staff during the Coronavirus outbreak and will offer whatever support they can to help staff. Group leaders should do the same for their clients. Reference - https://www.mind.org.uk/information-support/coronavirus-and-your-wellbeing/ www.hseni.gov.uk/stress</p> <p><u>Dancing & Physical Activity.</u> Dancing and physical activity are permitted in the studios following government guidance to permit such activities.</p> <p>Group activity for adults is permitted from 17th May as long as full guidance is followed.</p> <p>Social distancing must be adhered to at all times meaning in some cases class numbers will be required to be reduced. Full studio layout plans of maximum number permitted per studio attached.</p> <p><u>General Interactions.</u> In accordance with local lockdown rules for Kirklees, interaction between people of different households should be kept to that which is only essential. For example, the teacher should instruct to lead the</p>	<p>All group leaders should immediately report any suspected cases or anyone self isolating to management via thestudioshd1@gmail.com</p> <p>An open door policy for those who need additional support. The Studios will help where possible with the privacy required.</p> <p>Group leaders should be mindful that physical activity should be limited and where possible kept in a stationary format to avoid the risk of close contact. Contact activities ARE NOT PERMITTED. Group leaders must take responsibility for ensuring their participants do not get too hot/sweaty or out of breath during the activity in order to minimise the transmission of covid 19. Regular break/rest periods should be include to help manage this. It is advised that music is not played too loud in order to avoid shouting.</p> <p>All group leaders and visitors are advised to leave the premises promptly after their class has finished.</p>
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Track and Trace		<p>lesson with participants listening and following. If health and safety issues need to be addressed through conversation this should be done quickly.</p> <p>The management hold contact details for all studio hire group leaders in the event of track and trace been required to take effect. The staff at the studios keep a weekly log of attendance of who has attended each day. These records should be kept for 21 days!</p> <p>Group leaders are responsible for keeping their own registers and contact details of all participants, this is mandatory for all sessions.</p> <p>Should a positive case be confirmed within the Studios facilities, those concerned would be contacted immediately so that self isolation can then take place.</p>	
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